**RASKELF PARISH COUNCIL**

**MINUTES OF THE MEETING HELD IN RASKELF VILLAGE HALL
ON MONDAY 19th May 2025 at 7.00PM**

**PRESENT**: Councillors: Guy Brown (Chairman), Nicholas Dixon, Peter Sigsworth. No members of the public were present.

Clerk: Sandra Windross

Public Forum

**No matters were raised in the public forum.**

1, Election of Chairman

Guy Brown was unanimously elected as Chairman. Cllr Brown accepted and signed the Declaration of Acceptance of office.

2. Election of Vice Chairman

Charlotte Cope was unanimously elected as Vice Chairman.

**3. Apologies**

Apologies were received from Cllr Charlotte Cope and Cllr Allyson Baker

**4. Declarations of Interest**

02.01 To receive any declarations of interest not already declared under the Council’s Code of Conduct or members Register of Disclosable Pecuniary interest and the receive and consider any applications for dispensation. **None**

**5. Minutes of the meeting held on 3rd March 2025**

The above minutes of the meeting were approved by Council and signed as a true record by Cllr Brown Chairman.

**6. To receive information on the following ongoing issues and decide further action where necessary**

There were no outstanding issues discussed.

**7. NYCC matters**

No matters were discussed.

8. **Co-option of Parish Councillor**

Bruce Wilkie was co-opted on to the Parish Council.

**9. Planning Matters**

**9.1 The following planning applications were received.**

No planning applications were received.

**8.2 The following decisions were received**

None received at time of meeting.

**10. Childrens play area**

Cllr Sigsworth advised that Sovereign are offering to do two inspections per year for 5 years. It was agreed to accept this quote and cancel the Rospa inspection.

11.. **Financial Matters**

**11.1** The year end accounts were approved.

11.2 The certificate of exemption for the year ended 2024/25 was approved and signed by the Clerk and chairman.

11.3 The Annual Internal Audit report for 2024/25 included at page 3 of the Annual Governance and Accountability Return was approved..

**11.4** Section 1 – Annual Governance Statement 2024/25 on page 4 of the Annual Governance and Accountability Return 2023/24 was noted and signed by the Chairman and Clerk.

**11.5** Section 2 – Accounting Statements 2024/25 on page 5 of the Annual Governance and Accountability Return 2024/24 was noted and confirmed.

**11.6** Councill approved the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities by the Council

11**.7** Council approvedthe following payments

 Clerks Salary and expenses £862.16

 YLCA Subscriptions £244.00

 Royal British Legion payment for the wreath for VE day £

 Fitzgerald-Harts solicitors obtaining office copy entries £25.00

 HMRC PAYE £1,169.24 as per schedule

11.8 To consider any Grant applications received by the Clerk

**12. Correspondence to Note/Discuss and Action**

Various e-mails from YLCA advising of Branch Meetings and White Rose Updates

**13. Minor matters and Agenda Items for the next meeting**

There was no update on the street lights being replaced with LED lanterns, hedge cutting from sewerage works to the flyover on Easingwold Road clerk to chase these matters.

**14.** The meeting closed at 19.39 the next meeting was scheduled for 7 July 2025 at 7.30pm in the village hall.